

## Petroleum Driver Passport (PDP) - Terminal Update

Valid from 24<sup>th</sup> Jan 2022 – updated 7<sup>th</sup> Feb 2022

This is an update on the operation of the PDP Scheme from the Downstream Oil Distribution Forum (DODF).

### 1. PDP CARD EXPIRY - Temporary PDP Card dispensation expires 31.1.22

This dispensation issued in September 2021, which allowed all PDP cards due to expire between 27<sup>th</sup> September 2021 and 31<sup>st</sup> December 2021 to remain valid until 31<sup>st</sup> January 2022, **expires at the end of January. From the 1<sup>st</sup> February 2022, all drivers are required to hold a valid 5 year PDP card.**

### 2. ANNUAL REFRESHERS - 2022

To maintain the validity of their PDP card, all drivers are expected to complete PDP Annual Refresher classroom training and a practical assessment every calendar year. **Drivers now have the whole of 2022 to complete their Annual Refresher for this year.**

We are aware that due to Covid restrictions and driver issues in Sept/Oct and the subsequent dispensations the DODF put in place, there are some drivers who have been unable to complete their 2021 Annual Refresher. Therefore, to allow drivers with a good track record of completing their annual refreshers access to load product, we ask the Terminals to implement the following measure.

**Until further notice, any driver who has taken and passed their Annual Refresher or 5 year PDP card renewal in 2021 and/or 2020 should be treated as having a valid PDP card and be permitted to load normally.**

### 3. ENFORCEMENT

The DODF would be very grateful if the Terminals continue with PDP card validity checks, taking account of the above.

If a Terminal has direct access to the PDP System to check a driver's validity, please use this method.

Otherwise, enforcement officers (Terminals) wishing to check a driver's entitlement, may contact the SQA Administration Team via email [pdpassport@sqa.org.uk](mailto:pdpassport@sqa.org.uk) or telephone on 0345 270 0123 to check the PDP System.

*Please note that SQA has now moved to homeworking and any email checks will be dealt with in business hours, Monday to Friday, with phone lines open 9.30 - 5.00pm Monday to Friday.*

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*The DODF wish to thank the Terminals for their ongoing support and understanding as we continue to take measures to ensure the smooth running of the petroleum distribution industry. If you have any queries please contact: PDP Helpdesk - [pdpassport@sqa.org.uk](mailto:pdpassport@sqa.org.uk) or DODF Facilitator – [jenny.clucas@coqentskills.com](mailto:jenny.clucas@coqentskills.com).*

A handwritten signature in black ink, appearing to read 'Peter Oakford'.

Peter Oakford, Chair, Downstream Oil Distribution Forum

